

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman-(954) 797-1016

SUBJECT: Resolution

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF URS TO PROVIDE ENGINEERING SERVICES FOR A WESTERN AREA UTILITY STUDY AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF:

The Town requested competitive proposals for providing engineering services to conduct a western area utility study. The Town sent out twenty-nine (29) specifications to prospective proposers. Additionally, the proposal was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's website. The Town received three (3) proposals. The resulting contract which staff negotiates will be presented to Council for approval at a future meeting date.

PREVIOUS ACTIONS:

CONCURRENCES:

The selection committee has ranked URS as the highest ranked firm.

FISCAL IMPACT:

Has request been budgeted?	yes
If yes, expected cost-	Council to approve resulting contract at a future meeting date
Account Name:	Town Administrator-Special Projects Account
Additional Comments:	Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

Resolution
Procurement Authorization
Selection Committee ranking
sheet

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER</u>	<u>BUDGET ITEM & DESCRIPTION</u>	<u>APPROXIMATE COST</u>
001-0102-512-0502	Western Area Utility Study Multiple Discipline	\$250,000

METHOD OF PROCUREMENT (check the one that applies)

☐ Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source
☒ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed [Signature]
Department Head

Have Funds been Reserved From FY2002 Budget

Date 9/21/01 Signed [Signature]

Signed [Signature]
Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>COST</u>
URS		RANKED 1ST
CHEN AND ASSOCIATES		RANKED 2ND
CRAVEN THOMPSON		WITHDREW

Signed [Signature]
Procurement Manager

<u>TOWN ADMINISTRATOR'S RECOMMENDATION</u>	
<u>Vendor</u>	<u>Cost</u>
URS	RANKED 1ST
Signed <u>[Signature]</u> Town Administrator	

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RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF URS TO PROVIDE ENGINEERING SERVICES FOR A WESTERN AREA UTILITY STUDY AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals for providing engineering services for a western area utility study; and

WHEREAS, the selection committee has selected URS as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of URS as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2001

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2001

	1	2	3	4
1	WESTERN AREA UTILITY STUDY			
2		CRAVEN THOMPSON	CHEN & ASSOC.	URS
3				
4				
5				
6	COMMITTEE MEMBER			
7				
8	C. WALLACE		2	1
9	R. MUNIZ		2	1
10	D. COLABELLA		2	1
11	C. MENKE		2	1
12	H. HYMAN		2	1
13				
14	TOTAL		10	5
15				
16	RANKING		2 ND	1 ST
17				
18				

